



Bid Number/बोली क्रमांक (बिड संख्या):  
GEM/2024/B/4891119  
Dated/दिनांक : 06-05-2024

### Bid Document/ बिड दस्तावेज़

Bid Details/बिड विवरण	
Bid End Date/Time/बिड बंद होने की तारीख/समय	04-06-2024 15:00:00
Bid Opening Date/Time/बिड खुलने की तारीख/समय	04-06-2024 15:30:00
Bid Offer Validity (From End Date)/बिड पेशकश वैधता (बंद होने की तारीख से)	120 (Days)
Ministry/State Name/मंत्रालय/राज्य का नाम	Ministry Of Finance
Department Name/विभाग का नाम	Department Of Economic Affairs
Organisation Name/संगठन का नाम	Security Printing And Minting Corporation Of India Limited (spmci)
Office Name/कार्यालय का नाम	Janpath
Item Category/मद केटेगरी	Custom Bid for Services - Hiring of Logistic Services for transportation of Commemorative coins Souvenir Coins Medals Medallions Bars Others from India Government Mint Kolkata to various customers located across various States Union Territories in..
Contract Period/अनुबंध अवधि	1 Year(s)
MSE Exemption for Years Of Experience/अनुभव के वर्षों से एमएसई छूट/ and Turnover/टर्नओवर के लिए एमएसई को छूट प्राप्त है	Yes
Startup Exemption for Years Of Experience/अनुभव के वर्षों से स्टार्टअप छूट/ and Turnover/ टर्नओवर के लिए स्टार्टअप को छूट प्राप्त है	Yes
Document required from seller/विक्रेता से मांगे गए दस्तावेज़	Certificate (Requested in ATC),Additional Doc 1 (Requested in ATC),Additional Doc 2 (Requested in ATC),Additional Doc 3 (Requested in ATC),Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
Bid to RA enabled/बिड से रिवर्स नीलामी सक्रिय किया	No
Type of Bid/बिड का प्रकार	Two Packet Bid
Time allowed for Technical Clarifications during technical evaluation/तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय	7 Days

**Bid Details/बिड विवरण**

<b>Evaluation Method/मूल्यांकन पद्धति</b>	Total value wise evaluation
<b>Financial Document Indicating Price Breakup Required/मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है</b>	Yes

**EMD Detail/ईएमडी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
EMD Amount/ईएमडी राशि	30000

**ePBG Detail/ईपीबीजी विवरण**

Advisory Bank/एडवाइजरी बैंक	State Bank of India
ePBG Percentage(%) / ईपीबीजी प्रतिशत (%)	5.00
Duration of ePBG required (Months) / ईपीबीजी की अपेक्षित अवधि (महीने).	14

(a). EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy./जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज प्रस्तुत करने हैं। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।

(b). EMD & Performance security should be in favour of Beneficiary, wherever it is applicable./ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए।

**Beneficiary/लाभार्थी :**

S P M Corporation of India Limited  
Payable at Kolkata  
(S P M Corporation Of India Limited)

**Splitting/विभाजन**

Bid splitting not applied/बोली विभाजन लागू नहीं किया गया.

**MII Compliance/एमआईआई अनुपालन**

MII Compliance/एमआईआई अनुपालन	Yes
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**MSE Purchase Preference/एमएसई खरीद वरीयता**

MSE Purchase Preference/एमएसई खरीद वरीयता

Yes

1. If the bidder is a Micro or Small Enterprise as per latest definitions under MSME rules, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
2. If the bidder is a Startup, the bidder shall be exempted from the requirement of "Bidder Turnover" criteria and "Experience Criteria" subject to their meeting of quality and technical specifications. If the bidder is OEM of the offered products, it would be exempted from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. In case any bidder is seeking exemption from Turnover / Experience Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer.
3. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail the Purchase preference for services, the bidder must be the Service provider of the offered Service. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered service. If L-1 is not an MSE and MSE Service Provider (s) has/have quoted price within L-1+ 15% of margin of purchase preference /price band defined in relevant policy, then 100% order quantity will be awarded to such MSE bidder subject to acceptance of L1 bid price.  
[OM No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017.
4. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

**Excel Upload Required/एक्सेल में अपलोड किए जाने की आवश्यकता :**

Price Schedule (Please attach this sheet duly filled, sealed & signed in price bid only) - [1714108298.xlsx](#)

**Additional Qualification/Data Required/अतिरिक्त योग्यता /आवश्यक डेटा**

**Scope of Work:**[1714109493.pdf](#)

**Service Level Agreement (SLA):**[1714109498.pdf](#)

**Payment Terms:**[1714109507.pdf](#)

**GEM Availability Report ( GAR):**[1714109516.pdf](#)

**Custom Bid For Services - Hiring Of Logistic Services For Transportation Of Commemorative Coins Souvenir Coins Medals Medallions Bars Others From India Government Mint Kolkata To Various Customers Located Across Various States Union Territories In.. ( 1 )**

**Technical Specifications/तकनीकी विशिष्टियाँ**

Specification	Values
Core	

Specification	Values
Description /Nomenclature of Service Proposed for procurement using custom bid functionality	Hiring of Logistic Services for transportation of Commemorative coins Souvenir Coins Medals Medallions Bars Others from India Government Mint Kolkata to various customers located across various States Union Territories in India
Regulatory/ Statutory Compliance of Service	YES
Compliance of Service to SOW, STC, SLA etc	YES
<b>Addon(s)/एडऑन</b>	

#### Additional Specification Documents/अतिरिक्त विशिष्टि दस्तावेज़

#### Consignees/Reporting Officer/परेषिती/रिपोर्टिंग अधिकारी

S.No./क्र. सं.	Consignee Reporting/Officer/ परेषिती/रिपोर्टिंग अधिकारी	Address/पता	The quantity of procurement "1" indicates Project based or Lumpsum based hiring.	Additional Requirement/अतिरिक्त आवश्यकता
1	Indranil Payra	700053,India Govt Mint, Alipore Kolkata , West Bengal	1	N/A

#### Buyer Added Bid Specific Terms and Conditions/क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें

##### 1. Generic

OPTION CLAUSE: The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration

##### 2. Certificates

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

##### 3. Forms of EMD and PBG

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

S P M Corporation of India Limited  
payable at  
Kolkata

Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy

to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C (Name of the Buyer). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

#### 5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

S P M Corporation of India Limited  
payable at  
Kolkata

. Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

#### 6. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

S P M Corporation of India Limited  
payable at  
Kolkata

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

#### 7. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

S P M Corporation of India Limited  
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

#### 8. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

S P M Corporation of India Limited  
Account No.  
40721855110  
IFSC Code  
SBIN000205  
Bank Name  
State Bank of India  
Branch address  
New Alipore

. Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

## 9. Forms of EMD and PBG

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

S P M Corporation of India Limited  
Account No.  
40721855110  
IFSC Code  
SBIN000205  
Bank Name  
State Bank of India  
Branch address  
New Alipore

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

## 10. Buyer Added Bid Specific ATC

Buyer Added text based ATC clauses

### 1. Terms and Conditions:

Guidelines of SPMCIL Procurement Manual Version 3.0 will be applicable to this bid at any stage to avoid any conflict at later stage. Kindly refer GIT and GCC of SPMCIL Procurement Manual Version 3.0 for additional terms and conditions as per the links given below:

General Instruction to Tenderer (GIT): <https://spmcil.com/uploaddocument/GIT/new.pdf>

General Conditions of Contract (GCC): <https://spmcil.com/uploaddocument/GCC/new.pdf>

### 2. Terms of Delivery:

- i. The contract period will be for Twelve (12) months from the date of issue of contract.
- ii. The material has to be transported on "as and when required basis" and on intimation from India Govt. Mint, Kolkata.
- iii. In case of damage/loss of shipment, penalty will be applicable on the service provider equivalent to the value (inclusive of all) declared by India Government Mint, Kolkata.
- iv. While quoting rates, the Logistic Service Provider are advised to take into account all the factors including any fluctuations in the market rates, toll charges, entry charges etc. No claim shall be entertained on the account after acceptance of the Tender or during the period of the Contract.
- v. Proof of Delivery (POD) of consignments should be given to originating location. POD should, invariably, contain the consignee stamp & signature.
- vi. In case the materials are delivered at wrong destination or short delivered it shall be the responsibility of the Logistic Service Provider to collect the material and deliver to the correct place at the risk and expenditure of Logistic Service Provider and shall not be eligible for any payment on account of such additional trips involved.
- vii. All road permits or licenses or any other relevant authorization from competent authority as required for the running the vehicles shall be obtained by the Logistic Service Provider at its own cost. All Air and road rules pertaining to different states shall be followed by the Logistic Service Provider.
- viii. It shall be the responsibility and obligation of the Logistic Service Provider to ensure safety and security of the consignment entrusted to him/ them for carriage and to make the delivery to the designated place in the same sound condition as received by him/ them and within the time schedule stipulated.
- ix. In respect of delivery of consignment if the "Logistic Service Provider" unable to deliver the consignment/Parcel to the parties specified in the delivery order/instruction given by India Government Mint, Kolkata for any reason whatsoever or an account of any acts of Government/Competent authority or any foreseeable circumstances including act of God or event not within the control of the "Logistic Service Provider", such fa

ct about non delivery of the consignment/parcel shall be immediately reported to India Government Kolkata and the consignment/parcel are safely carried back either to "Logistic Service Provider" vaults or vault of India Government Kolkata.

x. In Case of delay in delivery of consignment at consignee location after the given stipulated time for Metro, Mini Metro & other Cities respectively, Penalty charges will be imposed as - For 1 Day delay - 5% of the Total bill against particular consignment, For 2 Day delay: 10 % of the Total bill against particular consignment, For 3 Days delay-15% of the Total Bill against particular consignment and consequently the penalty will continue till 10 days delay-50% of the Total bill against particular consignment. After the period of 10 day delay in delivery the consignment will be marked as lost in transit if the activity marked in clause (ix) is not adhered to.

xi. Logistic Service Provider agrees to keep India Government Mint, Kolkata Indemnified against any loss which India Government Mint, Kolkata may suffer as a result of the act of omission and /or commission including negligence/fraud/theft/Lost/damage, equivalent to the value (inclusive of all) declared by India Government Mint, Kolkata will be applicable on the "Logistic service provider" in transit on part of employees, agents, authorized representatives of the "Logistic Service Provider" engaged in rendering the service detailed in Category 1, category 2 & Category 3 for Metro, Mini metro & Other Cities as mentioned in scope of work.

### **3. Terms and mode of payment:**

Payment shall be made by India Government Mint, Kolkata on monthly basis on submission of invoice/bill ( PO number and Service date should be mentioned, along with Stamp and Sign) and other documents, etc. and after certification by user department of India Government Mint, Kolkata.

### **4. Packing:**

Items should be suitably packed. The packing should be weather proof and should be made water proof to prevent damage during transit.

### **5. Insurance:**

The supplier shall make arrangements for insuring the goods against loss or damage, incidental to manufacture or acquisition, transportation, storage and delivery. The Supplier shall be responsible till the entire goods contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the supplier by getting the goods duly insured. The insurance cover shall be obtained by the supplier in its own name not in the name of India Government Mint, Kolkata or its consignee. For details please refer to clause 12 of General Conditions of Contract (GCC).

### **6. Quantum of LD:**

If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, India Govt. Mint, Kolkata shall, without prejudice to other rights and remedies available to India Govt. Mint, Kolkata under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s).

**7.** The total cost inclusive of all as cited above on FOR India Govt. Mint, Kolkata (W.B) basis should be indicated clearly both in words and figures in the price bid.

**8.** Documentary evidence to be submitted towards PAN & GST Registration Certificate.

**9.** Participating Bidder must submit sealed and signed copy of entire GeM bid document including the Scope of Work. Also the participating bidder must submit sealed & signed **Annexure I** in their letter head & checklist attached under Scope of Work.

**10.** All the supporting documents submitted along with this bid should be signed and sealed by the authorized signatory of the firm mandatorily. The bid document shall not contain any erasure or overwriting, except as necessary to correct any error made by the tenderer and, if there is any such correction; the same shall be initialled by the person(s) signing the tender.

**11.** The supplier has to provide GeM invoice during submission of bill for payment.

### **12. Price Schedule:**

While quoting the price through GeM portal, the detailed price breakup must be mentioned and attached i

In the document attachment option of price bid mandatorily **strictly as per the attached format in this bid in the name of "Price Schedule"**. Do not upload financial documents related to financial standings like audited balance sheets in the document attachment field of price bid, attach only the detailed price breakup of the quotation as mentioned above. **Detailed price breakup of the quotation must be in the format attached in this bid document.**

**Grand Total price shall be considered for evaluation of price bid. Accordingly, firm are requested to quote the Grand Total cost inclusive of all at dedicated place of Gem Portal.**

Price to be mentioned only in price bid not in Techno commercial bid or any other place. If it is mentioned any other part other than price bid, the offer will be rejected.

### **13. Qualification/ Eligibility Criteria**

The bidder firm should meet following eligibility criteria to qualify:

**(a) For MSE/Start-up firm:** The bidder must have capability to provide the relevant services.

**(b) For other firm - Experience and past performance:** The bidder should have experience of having successfully supplied relevant services for 4.8 Months in any one of the last five years ending on 31.03.2023.

#### **Note:**

(i) Relevant Services for this contract means: Logistics Services

(ii) Participating bidder needs to submit all related documents along with the bid.

(iii) In support of Experience & Past Performance copy of supply/ work order; respective completion certificate and contact details of clients (previous buyer of the items) to be enclosed along with the tender.

(iv) All copy of supply/ work order; respective completion certificate and contact details of clients: in support of experience, past performance should be authenticated by the by the person authorized to sign the tender on behalf of the bidder.

(v) In support of the Capability, the bidder has to submit relevant documents.

(vi) For verifying the capability/capacity, India Government Mint, Kolkata reserves the right to depute its authorized representatives at the worksites of the bidder. In the event, the firm is found not having capability/capacity, their offer is liable to be rejected.

### **14. MSME & Make in India Status:**

In case any bidder is submitting their bid as MSME and/or MII, the firm must be registered as a MSME & MII in GeM portal and Self-declaration along with documentary evidence in this regard must be submitted declaring that their MSME & MII status is updated in GeM portal also. In further evaluation stage if it is found that the firm is not registered as MSME and/or MII in GeM, but MSME certificate and/or MII declaration is submitted along with the bid, no exemption will be given and their offer may be rejected.

### **15. Price Preference for MSE:**

MSE quoting price within price band L1 + 15% may be awarded 25% of the total tendered value provided they agree to match the L1 price. In case of more than one such eligible MSE, 25% quantity is to be distributed proportionately among these bidders. Within this, a purchase preference of 4% is reserved for MSEs owned by SC/ ST entrepreneurs' and 3% is reserved for procurement from MSEs owned by women (if they participate in the tender process and match the L1 price, considering spirit of policy for enhancing the Govt. procurement from MSE).

### **16. Eligible Goods and Services (Origin of Goods & Services):**

(i) All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.

(ii) The word "origin" incorporated in this clause means the place from where the goods are mines, cultivated, grown, manufactured, produced or processed or from where the goods & service are arranged.

**17. Special Condition:** Supplier should file the returns pertaining to TCS (Section 206C (1H) for TCS collected, in the time and provide the TCS certificate to IGMK. In case of any Credit loss to IGMK by way of their





The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

**26. The bidder has to submit documents as per following Check list as given below along with the Technical bid documents without fail:**

1	Entire Tender Document Duly Seal & Signed on every page including technical specification as an acceptance of all terms & conditions of the tender
2	Submitted the documents as per Qualification / Eligibility criteria as per Clause 13 of buyer added bid specific ATC
3	Documentary evidence towards PAN & GST Registration Certificate
5	Sealed & Signed Declaration (Annexure -I attached in technical specification)
6	Proof of EMD(scanned copy) as applicable or any exemption certificate
7	Documentary/undertaking against Make in India Status i.e. being a Class I/ Class II supplier with details of percentage

**\*FOR ANY OTHER QUERIES, FIRMS MAY CONTACT IN THE BELOW DETAILS:**

**Ph. No. 033 - 2401 4132,33,34,35, (Extension 336/ 319/ 326);**

**Email: [purchase.igmk@spmci.com](mailto:purchase.igmk@spmci.com)**

**Disclaimer/अस्वीकरण**

The additional terms and conditions have been incorporated by the Buyer after approval of the Competent Authority in Buyer Organization, whereby Buyer organization is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any eccentricity / restriction arising in the bidding process due to these ATCs and due to modification of technical specifications and / or terms and conditions governing the bid. If any clause(s) is / are incorporated by the Buyer regarding following, the bid and resultant contracts shall be treated as null and void and such bids may be cancelled by GeM at any stage of bidding process without any notice:-

1. Definition of Class I and Class II suppliers in the bid not in line with the extant Order / Office Memorandum issued by DPIIT in this regard.
2. Seeking EMD submission from bidder(s), including via Additional Terms & Conditions, in contravention to exemption provided to such sellers under GeM GTC.
3. Publishing Custom / BOQ bids for items for which regular GeM categories are available without any Category item bunched with it.
4. Creating BoQ bid for single item.
5. Mentioning specific Brand or Make or Model or Manufacturer or Dealer name.
6. Mandating submission of documents in physical form as a pre-requisite to qualify bidders.
7. Floating / creation of work contracts as Custom Bids in Services.
8. Seeking sample with bid or approval of samples during bid evaluation process. (However, in bids for [attached categories](#), trials are allowed as per approved procurement policy of the buyer nodal Ministries)

9. Mandating foreign / international certifications even in case of existence of Indian Standards without specifying equivalent Indian Certification / standards.
10. Seeking experience from specific organization / department / institute only or from foreign / export experience.
11. Creating bid for items from irrelevant categories.
12. Incorporating any clause against the MSME policy and Preference to Make in India Policy.
13. Reference of conditions published on any external site or reference to external documents/clauses.
14. Asking for any Tender fee / Bid Participation fee / Auction fee in case of Bids / Forward Auction, as the case may be.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller within 4 days of bid publication on GeM. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

This Bid is governed by the [General Terms and Conditions/सामान्य नियम और शर्तें](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in General Terms and Conditions/सामान्य नियम और शर्तें is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws./जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।

**---Thank You/धन्यवाद---**

# **Hiring of Logistic Services for transportation of Commemorative coins / Souvenir Coins / Medals / Medallions/ Bars/ Others from India Government Mint Kolkata to various customers located across various States / Union Territories in India for a period of one year**

## **Description of the Service-**

To provide logistic services for transportation of Commemorative coins / Souvenir Coins / Medals / Medallions/ Bars/ Others from India Government Mint Kolkata to various customers located across various States / Union Territories in India for a period of one year.

## **Scope of Work:**

1. Door to Door delivery of Materials viz. Commemorative Coins / Souvenir Coins / Medals / Medallions / Gold and Silver Coins / Gold plated silver medals / Bronze medals from India Government Mint, Kolkata office to consignee addresses all over India.
2. The procurement will be on rate contract (RC) basis & during the entire contract period rates will be fixed. The total quantity of items is tentative & may change as per requirement of India Government Mint, Kolkata. It is also to mention that the quantity mentioned may not be necessarily exhausted.
3. The following service categories are proposed in Door to Door model:

The following service categories are proposed for Metro, Mini Metro & Other Cities:

- A. Category 1: Gold in the form of Coins / Medals / Medallions / bar / others.
- B. Category 2: Silver in the form of Coins/ Medals / Medallions / bars / Plaques others.
- C. Category 3: Non-precious Metals in the form of Coins / Medals / Medallions / bar / others.

Following Turn Around Time (TAT) for fulfilment of Logistics service is proposed :

- a. For Metro Cities : Lifting of consignment to be done within 24 hrs of intimation and consequent dispatch and delivery to the consignee to be done within 24 hrs of lifting.

b. For Mini Metro Cities : Lifting of consignment to be done within 24 hrs of intimation and consequent dispatch and delivery to the consignee to be done within 48 hrs. of lifting

c. For Other Cities : Lifting of consignment to be done within 24 hrs of intimation and consequent dispatch and delivery to the consignee to be done within 48 - 96 hrs. of lifting

**4. Shipment Term :** Door to Door delivery basis.

**5.** Primary packaging of consignment will be done by India Government Mint, Kolkata and transit packaging shall be the sole responsibility of the logistics service provider.

**6.** Shipment should reach the consignee in the same sealed condition as taken over by the logistics service provider from India Government Mint, Kolkata. In case of tamper of seal, consignment will be treated as lost in Transit.

**7.** Loading and Unloading of consignment at pick-up and delivery site to be done by Logistic service provider

**8.** All the items to be insured.

**9.** As applicable, Service cost should include Shipping charges + Insurance charges+ Applicable taxes.

Shipping Charges- All the service providers' needs to quote their service cost for transportation of Gold, Silver & Non Precious metals from India Government Mint, Kolkata office to Metro, Mini Metro & Other cities as per the Price schedule format attached in this bid document.

**10.** Option Clause:

India Government Mint Kolkata reserves the right to extend the contract at the same rate and terms & conditions for further 3 months (25%).

**11.** The tentative qty. for availing logistics services will be as follow.:

I. Gold- 250 kg

II. Silver- 3000 kg

III. Nor precious metal- 5000 kg.

**12.** Evaluation of Bids:

- Firms has to quote the final rate inclusive of service cost, insurance cost, GST based on Tariff (as per the Price schedule format attached in this bid document)
- Grand Total Cost inclusive of all mentioned in the price schedule attached shall be considered for evaluation of price bid. Accordingly, bidders are requested to quote this Grand Total cost inclusive of all at dedicated place of Gem Portal.

**GeM Bid Document No. : .....dated.....  
(To be submitted on the letter head of the bidder)**

**DECLARATION**

We do hereby declare that,

1. We have not been blacklisted/ debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including Technical Specification, Quality Control Criteria and Buyer added ATC and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of this GeM tender document unconditionally without any deviations"
4. We do accept all the terms and conditions of GIT & GCC link given in buyer added bid specific ATC without any deviation.

Signature .....

Name .....

Designation .....

Date .....

Stamp of the Organization .....

# CHECK LIST

Before Submission of Tender following points to be confirmed/complied by the participating bidder to avoid rejection of bid. Hence check every point & tick ( v ) before final submission.

## A.Part I : (Techno Commercial Bid cover)

Sl. No.	Tender Submission Check Points (To be complied by bidder before submission of Bid)	Check before submission Tick (v)
1	Tender Document Duly Seal & Signed on every page including Scope of Work	
3	Tender Validity 120 days as per the tender	
4	Scope of Work – as per tender	
5	Submitted the documents as per Qualification / Eligibility criteria	
6	Delivery Period : Acceptance of delivery period as per buyer added ATC	
7	Documentary evidence towards PAN & GST Registration Certificate	
8	Sealed & Signed Declaration (Annexure –I attached in Scope of work)	
9	Proof of EMD(scanned copy) as applicable or any exemption certificate	
10	The firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclosed certificates containing validity	
11	Category of MSME Firms	
	SC	
	ST	
12	Owner of Company	
	Male	
	Female	
13	Documentary/undertaking against Make in India Status i.e. being a Class I/ Class II supplier with details of percentage	
14	All supporting documents submitted along with bid to be sealed and signed by Authorized signatory of the firm	

## B. Part II : (Price Bid Cover)

Sl. No.	Description	Submitted/ Not Submitted
1	Price Bid (Price including all taxes & other charges), upload copy of the Price Details in Price Bid mentioning all the breakup of price as per format attached as excel in this bid document in the name "Price Schedule"	

- Price to be mentioned only in price bid not in Techno commercial bid or any other place. If it is mentioned any other part other than price bid, the offer will be rejected.

## PRICE SCHEDULE

Sl. No.	Product	Metro			Mini Metro			Other Cities		
		Approx weight in Gram (A)	Logistics charges inclusive of all in Rs. Per Gram (B)	Total Charges inclusive of all for Metro in Rs. (C = A * B)	Approx weight in Gram (D)	Logistics charges inclusive of all in Rs. Per Gram (E)	Total Charges inclusive of all for Mini-Metro (Rs.) (F = D * E)	Approx weight(gm) (X)	Logistics charges inclusive of all in Rs. Per Gram (Y)	Total Charges inclusive of all for Other Cities (Rs.) (Z = X * Y)
1	Gold (MCW:500gms)	40000		0	140000		0	70000		0
2	Silver (MCW: 10 kgs)	2200000		0	500000		0	300000		0
3	Non-Precious (MCW: 100 kgs)	3000000		0	1500000		0	500000		0

Summary		
Category	Gross Weight(Kg)	Total estimated logistics cost including all (Rs.) (C + F + Z)
Gold	250	0
Silver	3000	0
Non Precious	5000	0
<b>Grand Total Cost inclusive of all (P)</b>	8250 Kg	<b>0</b>

Grand Total cost in words : \_\_\_\_\_

Note :

1. Grand Total Cost inclusive of all (P) mentioned above shall be considered for evaluation of price bid. Accordingly, firm are requested to quote this Grand Total cost including all at dedicated place of Gem Portal.
2. Firms has to quote the final logisticcharges inclusive of all viz. service cost, insurance cost, GST based on Tariff.
3. During the entire contract period rates will be fixed. Payment to be made as per rates quoted in Column B, E & Y in above table.