

बिड दस्तावेज़ / Bid Document

बिड विवरण / Bid Details	
बिड बंद होने की तारीख/समय / Bid End Date/Time	19-09-2026 15:00:00
बिड खुलने की तारीख/समय / Bid Opening Date/Time	19-09-2026 15:30:00
बिड पेशकश वैधता (बंद होने की तारीख से) / Bid Offer Validity (From End Date)	120 (Days)
मंत्रालय/राज्य का नाम / Ministry/State Name	Ministry Of Finance
विभाग का नाम / Department Name	Department Of Economic Affairs
संगठन का नाम / Organisation Name	Security Printing And Minting Corporation Of India Limited (spmci)
कार्यालय का नाम / Office Name	3rd Floor Tower G World Trade Centre Nauroji Nagar
शिकायत निवारण के संपर्क विवरण / Contact details of Grievance redressal	HOD Email id : ram.sahai@gov.in Buyer Email id: gem.igmk@spmci.com
वस्तु श्रेणी / Item Category	Customized AMC/CMC for Pre-owned Products - Non-Comprehensive Operation and Maintenance (O&M) of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, and Mint Colony Substation; Non-Comprehensive Operation and Maintenance..
अनुबंध अवधि / Contract Period	1 Year(s)
वर्षों के अनुभव एवं टर्नओवर से एमएसई को छूट प्राप्त है / MSE Relaxation for Years Of Experience and Turnover	Yes Complete
स्टार्टअप के लिए अनुभव के वर्षों और टर्नओवर से छूट प्रदान की गई है / Startup Relaxation for Years Of Experience and Turnover	Yes Complete
विक्रेता से मांगे गए दस्तावेज़ / Document required from seller	Certificate (Requested in ATC), Additional Doc 1 (Requested in ATC), Additional Doc 2 (Requested in ATC), Additional Doc 3 (Requested in ATC), Additional Doc 4 (Requested in ATC) *In case any bidder is seeking exemption from Experience / Turnover Criteria, the supporting documents to prove his eligibility for exemption must be uploaded for evaluation by the buyer
क्या आप निविदाकारों द्वारा अपलोड किए गए दस्तावेजों को निविदा में भाग लेने वाले सभी निविदाकारों को दिखाना चाहते हैं? संदर्भ मेनू है / Do you want to show documents uploaded by bidders to all bidders participated in bid?	No

बिड विवरण/Bid Details	
बिड लगाने की समय सीमा स्वतः नहीं बढ़ाने के लिए आवश्यक बिड की संख्या। / Minimum number of bids required to disable automatic bid extension	2
दिनों की संख्या, जिनके लिए बिड लगाने की समय-सीमा बढ़ाई जाएगी। / Number of days for which Bid would be auto-extended	7
ऑटो एक्सटेंशन अधिकतम कितनी बार किया जाना है। / Number of Auto Extension count	2
बिड से रिवर्स नीलामी सक्रिय किया/Bid to RA enabled	Yes
रिवर्स नीलामी योग्यता नियम/RA Qualification Rule	H1-Highest Priced Bid Elimination
बिड का प्रकार/Type of Bid	Two Packet Bid
तकनीकी मूल्यांकन के दौरान तकनीकी स्पष्टीकरण हेतु अनुमत समय /Time allowed for Technical Clarifications during technical evaluation	7 Days
Payment Timelines	Payments shall be made to the Seller within 30 days of issue of service delivery acceptance certificate (SDAC) and on-line submission of bills (This is in supersession of 10 days time as provided in clause 12 of GeM GTC)
मूल्यांकन पद्धति/Evaluation Method	Total value wise evaluation
मूल्य दर्शाने वाला वित्तीय दस्तावेज ब्रेकअप आवश्यक है / Financial Document Indicating Price Breakup Required	Yes
मध्यस्थता खंड/Arbitration Clause	No
सुलह खंड/Mediation Clause	No

ईएमडी विवरण/EMD Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईएमडी राशि/EMD Amount	136000

ईपीबीजी विवरण /ePBG Detail

एडवाइजरी बैंक/Advisory Bank	State Bank of India
ईपीबीजी प्रतिशत (%) /ePBG Percentage(%)	3.00
ईपीबीजी की आवश्यक अवधि (माह) /Duration of ePBG required (Months).	14

(a). जेम की शर्तों के अनुसार ईएमडी छूट के इच्छुक बिडर को संबंधित केटेगरी के लिए बिड के साथ वैध समर्थित दस्तावेज़ प्रस्तुत करने है। एमएसई केटेगरी के अंतर्गत केवल वस्तुओं के लिए विनिर्माता तथा सेवाओं के लिए सेवा प्रदाता ईएमडी से छूट के पात्र हैं। व्यापारियों को इस नीति के दायरे से बाहर रखा गया है।/EMD EXEMPTION: The bidder seeking EMD exemption, must submit the valid supporting document for the relevant category as per GeM GTC with the bid. Under MSE category, only manufacturers for goods and Service Providers for Services are eligible for exemption from EMD. Traders are excluded from the purview of this Policy.

(b).ईएमडी और संपादन जमानत राशि, जहां यह लागू होती है, लाभार्थी के पक्ष में होनी चाहिए। / EMD & Performance security should be in favour of Beneficiary, wherever it is applicable.

(c).ईएमडी और संपादन जमानत राशि लाभार्थी के पक्ष में होनी चाहिए। / Earnest Money Deposit (EMD) shall also be accepted by the buyer in the form of a surety bond.

लाभार्थी /Beneficiary :

S P M Corporation of India Limited
Payable at Kolkata
(S P M Corporation Of India Limited)

बोली विभाजन लागू नहीं किया गया/ Bid splitting not applied.

एमआईआई अनुपालन/MII Compliance

एमआईआई अनुपालन/MII Compliance	Yes
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एमएसई खरीद वरीयता/MSE Purchase Preference

एमएसई खरीद वरीयता/MSE Purchase Preference	Yes
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माताओं/सेवा प्रदाता को खरीद में प्राथमिकता, यदि उनका मूल्य $L1+X\%$ / Purchase Preference to MSE OEMs/ Service Provider available upto price within $L1+X\%$	15
सूक्ष्म और लघु उद्यम मूल उपकरण निर्माता/सेवा प्रदाता को खरीद में प्राथमिकता के लिए बिड की मात्रा का अधिकतम प्रतिशत / Percentage of Bid quantity/amount for MSE OEMs/ Service Provider Purchase preference	100

ट्रेड्स भुगतान संबंधी विवरण/TReDS Payment Details

This Bid provides for Trade Receivables Discounting System (TReDS) as Preferred mode of payment. For MSME sellers, payments may be processed through a TReDS exchange in which the Buyer is registered, subject to applicable policy and regulatory guidelines. Accordingly, sellers intending to avail payment through TReDS are required to be registered with at least one TReDS exchange in which the buyer is registered.

1. If the bidder is a Micro or Small Enterprise as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Experience Criteria" as defined above subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.
2. If the bidder is a Micro or Small Enterprise (MSE) as per latest orders issued by Ministry of MSME, the bidder shall be relaxed from the eligibility criteria of "Bidder Turnover" as defined above subject to meeting of quality and technical specifications. If the bidder itself is MSE OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover, shall upload the supporting documents to prove his eligibility for Relaxation.
3. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of

"Experience Criteria" as defined above subject to their meeting of quality and technical specifications. The bidder seeking Relaxation from Experience Criteria, shall upload the supporting documents to prove his eligibility for Relaxation.

4. If the bidder is a DPIIT registered Startup, the bidder shall be relaxed from the the eligibility criteria of "Bidder Turnover" as defined above subject to their meeting of quality and technical specifications. If the bidder is DPIIT Registered OEM of the offered products, it would be relaxed from the "OEM Average Turnover" criteria also subject to meeting of quality and technical specifications. The bidder seeking Relaxation from Turnover shall upload the supporting documents to prove his eligibility for Relaxation.

5. Purchase preference to Micro and Small Enterprises (MSEs): Purchase preference will be given to MSEs having valid Udyam Certificate and whose credentials are validated online through Udyam Registration portal as defined in Public Procurement Policy for Micro and Small Enterprises (MSEs) Order, 2012 dated 23.03.2012 issued by Ministry of Micro, Small and Medium Enterprises and its subsequent Orders/Notifications issued by concerned Ministry. If the bidder wants to avail themselves of the Purchase preference, the bidder must be the manufacturer / OEM of the offered product on GeM. In respect of bid for Services, the bidder must be the Service provider of the offered Service. Traders are excluded from the purview of Public Procurement Policy for Micro and Small Enterprises and hence resellers offering products manufactured by some other OEM are not eligible for any purchase preference. Relevant documentary evidence in this regard shall be uploaded along with the bid in respect of the offered product or service, and Buyer will decide eligibility for purchase preference based on documentary evidence submitted in case of product bids, whereas in case of services the eligibility is automatically validated. If L-1 is not an MSE and MSE Seller (s) has / have quoted price within L-1+ 15% (Selected by Buyer) of margin of purchase preference /price band defined in relevant policy, such MSE Seller shall be given opportunity to match L-1 price and contract will be awarded for 100% (selected by Buyer) percentage of total quantity. The buyers are advised to refer the [OM.No.1 4 2021 PPD dated 18.05.2023](#) for compliance of Concurrent application of Public Procurement Policy for Micro and Small Enterprises Order, 2012 and Public Procurement (Preference to Make in India) Order, 2017. Benefits of MSE will be allowed only if seller is validated on-line in GeM profile as well as validated and approved by Buyer after evaluation of documents submitted.

6. Estimated Bid Value indicated above is being declared solely for the purpose of guidance on EMD amount and for determining the Eligibility Criteria related to Turn Over, Past Performance and Project / Past Experience etc. This has no relevance or bearing on the price to be quoted by the bidders and is also not going to have any impact on bid participation. Also this is not going to be used as a criteria in determining reasonableness of quoted prices which would be determined by the buyer based on its own assessment of reasonableness and based on competitive prices received in Bid / RA process.

7. Reverse Auction would be conducted amongst all the technically qualified bidders except the Highest quoting bidder. The technically qualified Highest Quoting bidder will not be allowed to participate in RA. However, H-1 will also be allowed to participate in RA in following cases:

- i. If number of technically qualified bidders are only 2 or 3.
- ii. If Buyer has chosen to split the bid amongst N sellers, and H1 bid is coming within N.
- iii. In case Primary product of only one OEM is left in contention for participation in RA on elimination of H-1.
- iv. If L-1 is non-MSE and H-1 is eligible MSE and H-1 price is coming within price band of 15% of Non-MSE L-1
- v. If L-1 is non-MII and H-1 is eligible MII and H-1 price is coming within price band of 20% of Non-MII L-1

अतिरिक्त योग्यता /आवश्यक डेटा/Additional Qualification/Data Required

Scope of Work:[1786529538.pdf](#)

Special Terms and Conditions/Penalty/Payment Terms pertaining to the Bid/Contract:[1786529542.pdf](#)

Product/Equipment Details:[1786529644.pdf](#)

Financial Breakup Required:[1786529647.pdf](#)

Customized AMC/CMC For Pre-owned Products - Non-Comprehensive Operation And Maintenance (O&M) Of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, And Mint Colony Substation; Non-Comprehensive Operation And Maintenance.. (1)

तकनीकी विशिष्टियाँ /Technical Specifications

विवरण/ Specification	मूल्य/ Values
कोर / Core	
Product category	Non-Comprehensive Operation and Maintenance (O&M) of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, and Mint Colony Substation
Product Brand	Non-Comprehensive Operation and Maintenance (O&M) of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, and Mint Colony Substation
Type of service	Annual Maintenance Contract (AMC)
Preventive Maintenance Frequency	As per Scope of work
Manpower Required	Yes
एडऑन /Addon(s)	

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer

क्रेता द्वारा निर्धारित न्यूनतम मूल्य/Minimum Floor Price defined by Buyer	No
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अतिरिक्त विशिष्टि दस्तावेज़ /Additional Specification Documents

परेषिती/रिपोर्टिंग अधिकारी /Consignees/Reporting Officer and Quantity

क्र.सं./S.N o.	परेषिती/रिपोर्टिंग अधिकारी /Consignee Reporting/Officer	पता/Address	संसाधनों की मात्रा / Quantity of product/ equipment	अतिरिक्त आवश्यकता /Additional Requirement
1	Debesh Panda	700053,India Govt Mint, Alipore Kolkata , West Bengal	1	Number of months within the contract period for which service is required : 12

क्रेता द्वारा जोड़ी गई बिड की विशेष शर्तें/Buyer Added Bid Specific Terms and Conditions

1. Generic

OPTION CLAUSE 25% : The buyer can increase or decrease the contract quantity or contract duration up to 25 percent at the time of issue of the contract. However, once the contract is issued, the contract quantity or contract duration can only be increased up to 25 percent. Bidders are bound to accept the revised quantity or duration.

For lumpsum-based service contracts, the buyer may increase the scope of work and contract value up to

25 percent with the consent of the service provider

2. **Service & Support**

AVAILABILITY OF OFFICE OF SERVICE PROVIDER: An office of the Service Provider must be located in the state of Consignee. DOCUMENTARY EVIDENCE TO BE SUBMITTED.

3. **Certificates**

Bidder's offer is liable to be rejected if they don't upload any of the certificates / documents sought in the Bid document, ATC and Corrigendum if any.

4. **Forms of EMD and PBG**

Bidders can also submit the EMD with Account Payee Demand Draft in favour of

S P M CORPORATION OF INDIA LIMITED
payable at
Kolkata

.
Bidder has to upload scanned copy / proof of the DD along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

5. **Forms of EMD and PBG**

Bidders can also submit the EMD with Fixed Deposit Receipt made out or pledged in the name of A/C

S P M CORPORATION OF INDIA LIMITED
. The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of EMD, the FDR will be released in the favour of the bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Bidder has to upload scanned copy/ proof of the FDR along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date/ Bid Opening date

6. **Forms of EMD and PBG**

Bidders can also submit the EMD with Banker's Cheque in favour of

S P M CORPORATION OF INDIA LIMITED
payable at
Kolkata

.
Bidder has to upload scanned copy / proof of the BC along with bid and has to ensure delivery of hardcopy to the Buyer within 5 days of Bid End date / Bid Opening date.

7. **Forms of EMD and PBG**

Bidders can also submit the EMD with Payment online through RTGS / internet banking in Beneficiary name

S P M CORPORATION OF INDIA LIMITED
Account No.
40721855110
IFSC Code
SBIN0000205
Bank Name
State Bank of India
Branch address
New Alipore, Kolkata

.
Bidder to indicate bid number and name of bidding entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer along with bid.

8. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Account Payee Demand Draft also (besides PBG which is allowed as per GeM GTC). DD should be made in favour of

S P M CORPORATION OF INDIA LIMITED
payable at
Kolkata

. After award of contract, Successful Bidder can upload scanned copy of the DD in place of PBG and has to ensure delivery of hard copy to the original DD to the Buyer within 15 days of award of contract.

9. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Fixed Deposit Receipt also (besides PBG which is allowed as per GeM GTC). FDR should be made out or pledged in the name of

S P M CORPORATION OF INDIA LIMITED
A/C (Name of the Seller). The bank should certify on it that the deposit can be withdrawn only on the demand or with the sanction of the pledgee. For release of Security Deposit, the FDR will be released in favour of bidder by the Buyer after making endorsement on the back of the FDR duly signed and stamped along with covering letter. Successful Bidder has to upload scanned copy of the FDR document in place of PBG and has to ensure delivery of hard copy of Original FDR to the Buyer within 15 days of award of contract.

10. **Forms of EMD and PBG**

Successful Bidder can submit the Performance Security in the form of Payment online through RTGS / internet banking also (besides PBG which is allowed as per GeM GTC). On-line payment shall be in Beneficiary name

S P M CORPORATION OF INDIA LIMITED
Account No.
40721855110
IFSC Code
SBIN0000205
Bank Name
State Bank of India
Branch address
New Alipore, Kolkata

. Successful Bidder to indicate Contract number and name of Seller entity in the transaction details field at the time of on-line transfer. Bidder has to upload scanned copy / proof of the Online Payment Transfer in place of PBG within 15 days of award of contract.

11. **Buyer Added Bid Specific ATC**

Buyer Added text based ATC clauses

1. Terms and Conditions:

Guidelines of GIT and GCC will be applicable to this bid for additional terms and conditions as per the links given below at any stage to avoid any conflict at later stage:

General Instruction to Tenderer (GIT): <https://igmkolkata.spmcil.com/wp-content/uploads/2024/05/GIT.pdf>

General Conditions of Contract (GCC): <https://igmkolkata.spmcil.com/wp-content/uploads/2024/05/GCC.pdf>

2. Delivery Period:

a) Overall delivery period will be One (1) year from the date of issue of contract.

e) The vendor is responsible for delivering the service at India Government Mint, Kolkata after taking necessary security clearance from CISF at the main gate of India Government Mint, Kolkata by showing the necessary documents.

3. Terms and Mode of payments:

Payment shall be made on monthly basis upon successful completion of work at site subject to submission of log book (i.e. complaint cum job register) and bills in triplicate on monthly basis which must be certified by Inspecting Authority of India Government Mint, Kolkata mentioning that work has been completed as per conditions of Contract.

4. Insurance:

The supplier shall make arrangements for insuring the goods/services against loss or damage, incidental to manufacture or acquisition, transportation, storage and delivery. The Supplier shall be responsible till the entire goods contracted for arrive in good condition at destination. The transit risk in this respect shall be covered by the supplier by getting the goods duly insured. The insurance cover shall be obtained by the supplier in its own name not in the name of India Government Mint, Kolkata or its consignee. For details please refer to clause 12 of General Conditions of Contract (GCC).

5. Quantum of LD:

If the supplier fails to deliver any or all of the goods or fails to perform the services within the time frame(s) incorporated in the contract, India Govt. Mint, Kolkata shall, without prejudice to other rights and remedies available to India Govt. Mint, Kolkata under the contract, deduct from the contract price, as liquidated damages, a sum equivalent to the 0.5% of the delivered price of the delayed goods and/ or services for each week of delay or part thereof until actual delivery or performance, subject to a maximum deduction of the 10% of the delayed goods' or services' contract price(s).

6. The total cost inclusive of all as cited above on FOR India Govt. Mint, Kolkata (W.B) basis should be indicated clearly both in words and figures in the price bid.

7. Documentary evidence to be submitted towards PAN & GST Registration Certificate.

8. Participating Bidder must submit sealed and signed copy of entire GeM bid document including the Buyer Specification Document. Also the participating bidder must submit duly filled, sealed & signed **Annexure I, Annexure II & documents as per Annexure III** in their letter head attached under Buyer Specification Document.

9. All the supporting documents submitted along with this bid should be signed and sealed by the authorized signatory of the firm mandatorily. The bid document shall not contain any erasure or overwriting, except as necessary to correct any error made by the tenderer and, if there is any such correction; the same shall be initialled by the person(s) signing the tender.

10. The supplier has to provide GeM invoice during submission of bill for payment.

11. Price Schedule:

While quoting the price through GeM portal, the **detailed price breakup must be mentioned and attached as pdf in the document attachment option of price bid mandatorily**. Do not upload financial documents related to financial standings like audited balance sheets in the document attachment field of price bid, attach only the detailed price breakup of the quotation as mentioned above. Detailed price breakup of the quotation must be in the format as attached in the end of this bid document.

Price to be mentioned only in price bid not in Techno commercial bid or any other place. If it is mentioned any other part other than price bid, the offer will be rejected.

12. Qualification/ Eligibility Criteria

The bidder firm should meet following eligibility criteria to qualify: -

A. EXPERIENCE & PAST PERFORMANCE: The bidder should have experience of having successfully completed similar kind of services for the value at least **Rs.27.24 Lakhs** in any one of the last five years ending on 31.03.2025.

Note:

(i) Similar Kind of Services Means: Operation or Maintenance or both of Electrical Substation.

(ii) In support of Experience & Past Performance copy of supply/ work order; respective completion certificate and contact details of clients (previous buyer of the items) to be enclosed along with the tender.

(iii) All copy of supply/ work order; respective completion certificate and contact details of clients: in support

rt of experience, past performance should be authenticated by the by the person authorized to sign the te
nder on behalf of the bidder.

B. CAPABILITY - The bidder must have capability to provide the relevant services.

Note:

(i) In support of the Capability, the bidder has to submit copy of supporting documents i.e: valid Electrical Contractor's HT License, details of equipment and manufacturing facilities, engineers/managers details, number of skilled labors available, Purchase Orders & their Completion Certificates etc.

(ii) For verifying the capability/capacity, India Government Mint, Kolkata reserves the right to depute its authorised representatives at the worksites of the bidder. In the event, the firm is found not having capability /capacity, their offer is liable to be rejected.

C. FINANCIAL STANDING :

i) The average annual financial turnover of the bidder during the last three years, ending on 31.03.2025, should be at least **Rs.27.24 Lakhs** as per the annual report (audited balance sheet and profit & loss account) of the relevant period, duly authenticated by a Chartered Accountant/ Cost Accountant in India.

ii)

a) The net worth of the Bidder should not be negative on 31.03.2025 and also

b) Should not have eroded by more than 30% in the last three years, ending on 31.03.2025.

Note:

(i) For net worth erosion calculation of last three(3) years ending on 31.03.2025, audited balance sheet of last three(3) financial years i.e: 2022-23, 2023-24 & 2024-25 must be submitted.

(ii) Supporting documents to be furnished as claim against the above Financial Standing: all financial standing data should be certified by certified accountants, e.g. Chartered Accountants (CA) in India.

(iii) Non-submission or incomplete submission of documents may lead to rejection of offer.

(iv) For MSEs and Start-ups (registered for the tendered item) all financial criteria shall be exempted.

D. Applicability of Special Cases:

i. Authorized Representatives:

Bids of bidders quoting as authorised representative of a principal manufacturer would also be considered to be qualified, provided: i) their principal manufacturer meets all the criteria above without exemption, and ii) the principal manufacturer furnishes a legally enforceable tender-specific authorisation in the prescribed form assuring full guarantee and warranty obligations as per the general and special conditions of contract; and iii) the bidder himself should have been associated, as authorised representative of the same or other Principal Manufacturer for same set of services as in present bid (supply, installation, satisfactorily commissioning, after sales service as the case may be) for same or similar product for past three years ending on 31.03.2025.

ii. For Existing Successful Past Suppliers:

In case the bidder (manufacturer or principal of authorised representative) who is a successful past supplier of tendered item in at least one of the recent past three procurements (within SPMCIL/ BRBNMPL/BNPMIP L), who do not meet any or more of requirements above, would also be considered to be qualified in view of their proven credentials, for the maximum quantity supplied by them in such recent past to any units of SPMCIL. (This clause is not applicable for Security Items as notified by Government of India from time to time.)

iii. Joint Ventures and Holding Companies:

Credentials of the partners of Joint ventures cannot be clubbed for the purpose of compliance of Qualification criteria in supply of Goods/Equipment, and each partner must comply with all the Qualification criteria independently. However, for the purpose of qualifying the Financial Standing Criteria, the Financial Standing credentials of a Holding Company can be clubbed with only one of the fully owned subsidiary bidding company, with appropriate legal documents proving such ownership.

13. MSME & Make in India Status:

In case any bidder is submitting their bid as MSME and/or MII, the firm must be registered as a MSME & MII in GeM portal and Self-declaration along with documentary evidence in this regard must be submitted declaring that their MSME & MII status is updated in GeM portal also. In further evaluation stage if it is found that the firm is not registered as MSME and/or MII in GeM, but MSME certificate and/or MII declaration is submitted along with the bid, no exemption will be given and their offer may be rejected.

14. Price Preference for MSE:

Being a Non-Split-able or non-dividable bid, the MSE quoting price within price band L1 + 15% will be awarded full/complete supply of total tendered value provided they agree to match the L1 price, considering spirit of policy for enhancing the Govt. procurement from MSE.

15. Eligible Goods and Services (Origin of Goods & Services):

(i) All goods and services to be supplied and provided for the contract shall have the origin in India or in the countries with which the Government of India has trade relations.

(ii) The word "origin" incorporated in this clause means the place from where the goods are mined, cultivated, grown, manufactured, produced or processed or from where the goods & service are arranged.

16. Special Condition: Supplier should file the returns pertaining to TCS (Section 206C (1H) for TCS collected, in the time and provide the TCS certificate to IGMK. In case of any Credit loss to IGMK by way of their failure to file Returns and provide TCS certificate in time, India Government Mint, Kolkata reserves the right to recover the amount equivalent to TCS paid along with applicable interest from the payment of further supplies.

17. GST Return:

Supplier should file the GST return for outward supplies in time. In case of any loss to India Government Mint, Kolkata by way of their failure to file GST Returns in time India Government Mint, Kolkata reserves the right to withhold the payment of further supplies till production of evidence. Any liability which will occurred on account of non-compliance of e-way bill, GST provision or any other applicable law will be borne by supplier.

18. Consignee:

Chief General Manager, India Government Mint, Alipore, Kolkata, West Bengal, Pin – 700053.

On the consignment please mention the following details:

Order No :	Packing No :	Net Weight :	Gross Weight :
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19. Resolution of Disputes:

If dispute or difference of any kind shall arise between India Government Mint, Kolkata and the supplier in connection with or relating the contract, the parties shall make every effort to resolve the same amicably by mutual consultations. If the parties fail to resolve their dispute or difference by such mutual consultation within 21 days of its occurrence, then, depending on the position of the case, either the purchaser or the supplier shall give notice to the other party of its intention to commence arbitration. When the contract is with domestic supplier, the applicable arbitration procedure will be as per Indian Arbitration and Conciliation Act, 1996 as amended by Arbitration and Conciliation (Amendment) Act, 2015 and 2021. Mode of settlement of such contractual disputes/ differences shall be through Arbitration, to the India International Arbitration Centre.

20. Risk Purchase Clause :

(a) If the supplier after submission of tender and due acceptance of the same, i.e. after notification of award of contract fails to abide by the terms and conditions of these tender documents, or fails to supply the deliverables as per delivery schedule given or at any time repudiates the contract, the purchaser shall have the right to:

(i) Invoke the Security-cum-Performance Guarantee if deposited by the supplier and procure stores from other agencies at the risk and consequence of the supplier. The cost difference between the alternative arrangement and supplier tendered value will be recovered from the supplier.

(b) Supplier has to abide by all the terms and conditions of tender.

(c) In case of procurement through alternative sources and if procurement price is lower, no benefit on this account will be passed on to the supplier.

21. Quality Control Requirements:

Quality of Services: Free from all technical defects, in compliance with our Technical Specification

i) Goods/service supplied not in conformity with tender specification will be treated as goods/service not supplied at all and supplier shall take supplied material not confirming to order specification back within 15 days. Goods/service shall be delivered by the supplier in accordance with the terms and conditions specified in the contract failing which expenses of keeping goods at purchaser's premises may be levied on supplier.

ii) Delivery date will be calculated from the date goods/services are received in acceptable quality in accordance with technical specification.

22. Anti-Bribery Management System (ABMS):

By participating in this tender, the suppliers/Vendors/ Contractors are deemed to have undertaken that they shall not give or take, any financial or non-financial bribe, to or from anyone during the tender or during the execution of the contract thereafter and if they notice any such incident happening, they shall report it to Vigilance.

23. Disclaimer:

The issue of this Bid Document does not imply that the Purchaser is bound to select Bidder(s) and the Purchaser reserves the right to reject all or any of the Bidders or Bids or to decide to drop the procurement process at any stage without assigning any reason.

24. The bidder has to submit documents as per following Check list as given below along with the Technical bid documents without fail:

1	Entire Tender Document Duly Seal & Signed on every page including Buyer Specification Document (Annexure-I) as an acceptance of all terms & conditions of the tender
2	Submitted the documents as per Qualification / Eligibility criteria as per Clause 12 of buyer added bid specific ATC
3	Documentary evidence towards PAN & GST Registration Certificate
4	Sealed & Signed Declaration (Annexure -II attached in technical specification)
5	Documentary/undertaking against Make in India Status i.e. being a Class I/ Class II supplier with details of percentage
6	Proof of EMD (scanned copy) as applicable or any exemption certificate
7	Submitted valid Electrical Contractor's License for HT & LT work

***FOR ANY OTHER QUERIES, FIRMS MAY CONTACT IN THE BELOW DETAILS:**

Ph. No. 033 - 2401 4132,33,34,35, (Extension 336/ 319/ 326);

Email: purchase.igmk@spmcil.com

The Additional Terms and Conditions (ATC) have been incorporated by the Buyer after approval of their Competent Authority. The Buyer, is solely responsible for the impact of these clauses on the bidding process, its outcome, and consequences thereof including any restriction arising in the bidding process due to these ATCs and including the modification of technical specifications and / or terms and conditions governing the bid. All representations / grievances pertaining to the ATC clauses shall be raised with the buyer organization directly and not with GeM. If any of the clause(s) is/are incorporated by the Buyer regarding the following, the bid & resultant contract shall be treated as null & void. Further, GeM reserves the right, at its sole discretion, to cancel the bid forthwith, without issuance of any prior notice or intimation :-

1. Publishing Custom / BOQ bids for items for which regular GeM categories are available (unless such Custom / BOQ item is bunched with the major regular product Category Item).
2. Mandating procurement of / from specific Brand / Make / Model / Manufacturer / Dealer except in case of Single Bid / Proprietary Article Certificate (PAC) Buying.
3. Inclusion of disqualification criteria related to suspension of seller / service provider, where such suspension period has already expired.
4. Mandating submission of documents (other than EMD and signed Integrity Pact - which can be submitted within 5 days of bid opening) in physical form as a pre-requisite to qualify bidders.
5. Publishing bids on GeM for procurement of works.
6. Procurement of Goods by creating a Service bid on GeM & vice-versa.
7. Seeking sample with bid or approval of samples during bid evaluation process. However, trial / sample, as the case may be, shall be permitted in cases where trial / sample are allowed as per approved and published procurement policy of the Buyers' controlling Ministry / Department / State / Public Sector Enterprises Headquarters. If there is any violation of trial / sample clause with regard to approved policy of the Buyers' Ministry / Department / State / Public Sector Enterprises Headquarters, then this is to be determined and redressed by the concerned Buyer Organisation only.
8. Seeking experience from specific organization / department / institute only or from foreign / export experience.
9. Creating bid for items from incorrect categories.
10. Reference of conditions published on any external site or reference to external documents/clauses.
11. Asking for any Tender fee / Bid Participation fee, as the case may be.
12. Buyer added ATC Clauses which are in contravention of clauses defined in bid detail section, including specifications, EMD Detail, ePBG Detail and MII and MSE Purchase Preference sections of the bid, unless otherwise allowed by the applicable GeM GTC.
13. Any ATC clause in contravention with GeM GTC Clause 4 (xiii) (h) will be invalid. In case of multiple L1 bidders against a service bid, the buyer shall place the Contract by selection of a bidder amongst the L-1 bidders through a Random Algorithm executed by GeM system.
14. In a category based bid, adding additional items, through buyer added, additional scope of work/ additional terms and conditions/or any other document. If buyer needs more items along with the main item, the same must be added through bunching category based items or by bunching custom catalogues or bunching a BoQ with the main category based item, the same must not be done through ATC or Scope of Work.

Further, if any seller has any objection/grievance against these additional clauses or otherwise on any aspect of this bid, they can raise their representation against the same by using the Representation window provided in the bid details field in Seller dashboard after logging in as a seller. Buyer is duty bound to reply to all such representations and would not be allowed to open bids if he fails to reply to such representations.

All GeM Sellers/Service Providers shall ensure full compliance with all applicable labour laws, including the provisions, rules, schemes and guidelines under the four Labour Codes i.e. the Code on Wages, 2019; the Industrial Relations Code, 2020; the Occupational Safety, Health and Working Conditions Code, 2020; and the Code on Social Security, 2020 as and when notified and brought into force by the Government of India.

For all provisions of the Labour Codes that are pending operationalisation through rules, schemes or notifications, the corresponding provisions of the pre-existing labour enactments (such as The Minimum Wages Act, 1948, The Payment of Wages Act, 1936, The Payment of Bonus Act, 1965, The Equal Remuneration Act, 1976, The Payment of Gratuity Act, 1972, etc. and relevant State Rules) shall continue to remain applicable.

The Seller/ Service Providers shall, therefore, be responsible for ensuring compliance under:

- All notified and enforceable provisions of the new Labour Codes as mentioned hereinabove; and
- All operative provisions of the erstwhile Labour Laws until their complete substitution.

All obligations relating to wages, social security, safety, working conditions, industrial relations etc. and any other statutory requirements shall be strictly met by the Seller/ Service Provider. Any non-compliance shall constitute a breach of the contract and shall entitle the Buyer to take appropriate action in accordance with the contract and applicable law.

This Bid is governed by the General Terms and Conditions, conditions stipulated in Bid and Service Level Agreement specific to the Service, as the case may be, as provided in the Marketplace.

However, in case of Service, if any condition specified in General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement specific to said Service, then it will over-ride the conditions in the General Terms and Conditions.

This Bid is governed by the [सामान्य नियम और शर्तें/General Terms and Conditions](#), conditions stipulated in Bid and [Service Level Agreement](#) specific to this Service as provided in the Marketplace. However in case if any condition specified in सामान्य नियम और शर्तें/General Terms and Conditions is contradicted by the conditions stipulated in Service Level Agreement, then it will over ride the conditions in the General Terms and Conditions.

जेम की सामान्य शर्तों के खंड 26 के संदर्भ में भारत के साथ भूमि सीमा साझा करने वाले देश के बिडर से खरीद पर प्रतिबंध के संबंध में भारत के साथ भूमि सीमा साझा करने वाले देश का कोई भी बिडर इस निविदा में बिड देने के लिए तभी पात्र होगा जब वह बिड देने वाला सक्षम प्राधिकारी के पास पंजीकृत हो। बिड में भाग लेते समय बिडर को इसका अनुपालन करना होगा और कोई भी गलत घोषणा किए जाने व इसका अनुपालन न करने पर अनुबंध को तत्काल समाप्त करने और कानून के अनुसार आगे की कानूनी कार्रवाई का आधार होगा।/In terms of GeM GTC clause 26 regarding Restrictions on procurement from a bidder of a country which shares a land border with India, any bidder from a country which shares a land border with India will be eligible to bid in this tender only if the bidder is registered with the Competent Authority. While participating in bid, Bidder has to undertake compliance of this and any false declaration and non-compliance of this would be a ground for immediate termination of the contract and further legal action in accordance with the laws.

---धन्यवाद/Thank You---

ANNEXURE - I

Non-Comprehensive Operation and Maintenance (O&M) of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, and Mint Colony Substation

Detailed Scope of Work

1.To provide Services (Non comprehensive) through skilled manpower having requisite qualification & experience, for operation and maintenance of the complete installation pertaining to O&M of 6.6KV CESC Switch House, New HT Switch House, Rolling Substation, Main Substation and Mint Colony Substation at IGMK for one year on 24 X 7 hours basis i.e. round the clock manning in three standard shifts per day with minimum two switch board operators in each shift and one supervisor in general shift only.

2.To attend faults & breakdowns in any of these areas, occurring after/during duty hours by deploying necessary manpower/experts as required. In case normally deployed manpower is not available/insufficient to handle & clear the breakdown at all sites. For additional work beyond the scope, payment shall be done to the firm by IGMK with prior approval of competent authority.

3. Manpower Deployment:

The barest minimum normal manpower involved will be seven i.e. six switch board operators (2 in each shift) and one supervisor for coordinating & execution of work at all the substations/sites.

It shall be ensured that every operator/supervisor deployed under these services shall have to be given suitable lunch break and one weekly off only with ensuring of their appropriate suitable replacement/reliever arrangement.

Similarly, it is also to be ensured that in case of planned/unplanned/emergency repair & maintenance activities on Sundays/MINT Holiday or even after normal duty hours, the presence of supervisor is mandatory to ensure power shutdown & safe work execution.

The requisite qualification & experience of the manpower to be deputed is as under:

Description: Operator

Type: Skilled

Qualification/Eligibility: I.T.I. in Electrician trade/ ITI in Wireman from the govt. recognized institute and thereafter must have minimum 1 years' experience in operation or maintenance of electrical substation of minimum voltage level of 6.6KV and above.

Quantity: 06 Nos.

Description: Supervisor

Type: High Skilled

Qualification/Eligibility: Must be passed three years' diploma or 4 years graduate degree in electrical engineering from the govt. recognized institute/board/university and thereafter must have minimum 1 years' experience in operation or maintenance of electrical substation of minimum voltage level of 6.6KV and above and he must be holding the valid electrical supervisor license issued by the State/Central Govt. (preferably HT).

Quantity: 01 Nos.

Shift Pattern: 1. Three Shift Operation

2. 24 Hrs X 365 Days coverage.

Work & Responsibility:

A) The major job is to carry out all the operational & maintenance tasks, routine and periodic as specified below for normal functioning of the CESC Switch House/Other given substation and to report the abnormalities observed in the installation.

B) The supervisor engaged under this contract shall have to look after O&M activities of CESC Switch House and other sites & Water Pump House as and when required. However, his normal place of seating will be at IGMK main substation.

C) The Periodic Maintenance Task List for O & M works at CESC Switch house & other Substation and outside of IGMK Factory premises is as below:

i) Daily Operation & Maintenance Tasks:

The deployed operation and maintenance personnel will perform the following activities on a daily basis:

1. Housekeeping and Cleaning

Carry out routine cleaning and housekeeping of all indoor substations, switch rooms, control rooms, HT/LT panels, and associated electrical installations to maintain a safe and dust-free environment.

2. Transformer Oil Level Monitoring

Check and record oil levels of all transformers, OLTC compartments, and other oil-filled equipment

Report any abnormal reduction in oil level or leakage immediately.

3. Hourly Meter Reading Recording

Record hourly readings of all energy meters, voltmeters, ammeters, power factor meters, frequency meters, and other installed measuring instruments.

Maintain proper logbooks and records for operational analysis.

4. Voltage Regulation Monitoring

Monitor system voltage and ensure proper voltage regulation through operation and supervision of OLTC/OCTC and RTCC systems.

Take corrective action or report abnormalities as required.

5. Power Factor Monitoring

Continuously monitor power factor of the electrical system.

Ensure capacitor banks and associated control systems are functioning properly to maintain the desired power factor.

6. Monitoring of Meters and Indications:

Ensure all meters, indicating lamps, annunciation systems, and status indications are healthy and functioning correctly.

Report and coordinate rectification of any defective indication devices.

7. Monitoring of Electrical Utilities

Ensure proper operation of all lighting fixtures, fans, exhaust fans, and other auxiliary electrical services within substations and switch houses.

8. Shutdown and Permit-to-Work Operations

Provide, isolate, and restore power supply shutdowns for maintenance and repair works as per approved Permit-to-Work (PTW) procedures and instructions issued by the competent authority.

Ensure proper safety procedures, isolation, earthing, and lockout/tag out practices are followed.

9. Custody and Handover of Installation

Maintain proper custody, upkeep, and safeguarding of the entire substation installation, electrical equipment, tools, tackles, and consumables available at site.

Ensure complete and systematic handover of operational status, logbooks, tools, and pending issues to the next shift operator during shift change.

10. Safety Compliance

Ensure compliance with all electrical safety regulations, site safety procedures, PPE requirements, and statutory guidelines during operation and maintenance activities.

11. Abnormality Reporting

Immediately report any fault, abnormal condition, overheating, unusual sound, oil leakage, relay alarm, tripping, or unsafe condition to the concerned authority and record the same in the logbook.

*Shift Log Maintenance

Maintain detailed shift-wise operation logs, equipment status reports, shutdown records, and maintenance observations for review by the client and supervisory personnel.

ii) Weekly Maintenance Activities

The O&M team will carry out the following activities on a weekly basis:

1. Vegetation Removal

Removal of wild vegetation, weeds, bushes, grass, and unwanted growth from switchyard areas, transformer yards, cable trenches, earth pits, and surrounding premises to maintain safe operating conditions.

2. Battery Charger & Battery Bank Maintenance

Inspection and maintenance of battery chargers and battery banks.

Checking charging voltage, float voltage, electrolyte level (where applicable), terminal tightness, cleanliness, and overall health condition of batteries.

3. Watering of Earth Pits

Watering of all earth pits as required to maintain optimum earth resistance values.

Inspection of earth pit chambers and earth connections.

4. Housekeeping

Ensure proper housekeeping of all substations, switch rooms, control rooms, transformer yards, DG areas, cable galleries, and associated electrical installations.

Removal of dust, debris, scrap materials, and unwanted items from the premises.

iii) Monthly Maintenance Activities

The O&M team will perform the following activities on a monthly basis:

1. Operation Check of Circuit Breakers and Switching Devices

Carry out local/manual operation of all circuit breakers, isolators, earth switches, and other switching devices wherever permissible to ensure smooth operation and mechanical health.

2. Operation Check of OLTC/OCTC, RTCC & Marshalling Box

Verify proper operation and functionality of:

On Load Tap Changer (OLTC)

Off Circuit Tap Changer (OCTC)

Remote Tap Change Control (RTCC) Panel

Marshalling Box and associated control circuits

Check indications, alarms, heaters, space heaters, and control wiring.

3. Lightning Arrester (LA) Health Check

Inspect and ensure the healthiness and physical condition of Lightning Arresters installed at IGMK.

Check for cracks, flash marks, contamination, loose connections, and proper earthing.

iv) Quarterly Maintenance Activities

The O&M team will perform the following activities on a quarterly basis:

1. Cleaning of Electrical Equipment

Thorough cleaning of:

Power Transformers

AB Switches / Isolators

Drop-Out (DO) Fuses

Pole Distribution Boxes (PDBs)

Marshalling Boxes

HT/LT Panels and associated equipment.

2. Tightening of Electrical Connections

Check and tighten all power, control, neutral, and earthing connections to prevent overheating and loose contact failures.

3. Inspection for Overheating and Abnormalities

Inspect all transformers, switchgear, cable terminations, busbars, joints, and electrical equipment for:

Overheating

Hot spots

Humming or hissing sounds

Loose connections

Insulation deterioration

Report and rectify abnormalities wherever possible.

4. General Health Assessment

Conduct a comprehensive inspection of the substation installation and record observations for preventive maintenance planning.

v) Half-Yearly Maintenance Activities

The O&M team will carry out the following activities every six (6) months:

1. Routine Preventive Maintenance

Perform routine preventive maintenance of substation equipment as directed by the Engineer-in-Charge or Competent Authority, including but not limited to:

HT/LT Switchgear Inspection

Transformer Inspection

Earthing System Inspection

Protection Relay Health Check

DG Set Inspection

Control & Protection Circuit Verification

Safety Equipment Inspection.

2. Compliance Review

Review operational records, maintenance history, breakdown reports, and safety compliance to identify areas requiring corrective action.

3. Equipment Condition Assessment

Carry out overall condition assessment of electrical installations and submit recommendations for repairs, replacement, or major maintenance requirements.

vi) Yearly Maintenance Activities

The O&M team shall carry out the following annual maintenance activities after obtaining the necessary shutdown approval and work permits from the competent authority:

1. Complete Shutdown Maintenance and Cleaning

Carry out thorough cleaning of all electrical equipment after taking a complete shutdown, including:

Power Transformers

HT and LT Panel Boards

Circuit Breakers (VCB/ACB/MCCB)

Busbars and Bus Chambers

Isolators and Associated Equipment

Control Panels and Relay Compartments

Remove dust, moisture, carbon deposits, and other contaminants from equipment surfaces and insulating parts.

2. Replacement of Silica Gel

Replace exhausted silica gel in transformer breathers.

Clean breather assemblies and ensure proper operation.

Verify oil level in breather oil cups and replenish as required.

3. Earth Pit Resistance Measurement

Measure and record the earth resistance values of all earth pits using a calibrated earth resistance tester.

Compare readings with recommended standards and identify pits requiring maintenance or improvement.

Submit test records and observations to the Engineer-in-Charge.

4. Transformer Oil Top-Up and Filtration

Check transformer oil levels and carry out oil top-up wherever required.

Perform transformer oil filtration to improve dielectric strength and remove moisture and contaminants.

Inspect transformers for oil leakage and rectify minor leakages wherever feasible.

Maintain records of oil quantity topped up and filtration activities performed.

5. Annual Inspection and Health Assessment

Conduct a comprehensive inspection of all substation equipment, transformers, switchgear, protection systems, earthing systems, and auxiliary equipment.

Identify abnormal conditions, deterioration, or potential failure points and submit recommendations for corrective action.

6. Annual Maintenance Report

Prepare and submit a detailed Annual Maintenance Report covering:

Maintenance activities carried out

Earth resistance test results

Transformer oil top-up and filtration records

Equipment condition assessment

Breakdown history and corrective actions

Recommendations for future maintenance and replacement requirements.

Note: - The above task list is indicative but not restrictive and any additional task felt essential for normal operation of the substation will also be treated as a part of the operation and maintenance subject to that all the required materials other than the consumable list and required power shutdown will be made available/arranged by IGMK appropriately/timely.

General Scope of Work

1. To keep healthy, the entire equipment's installed in CESC Switch House & other substations and new arrivals, if any.
2. To maintain the oil levels of the transformers, DC battery charger unit, watering of the earthing pits, BDV of the transformer oil & resistance of earth pits. The required transformer oil, up to 100L shall be provided by the firm after quality approval from IGMK electrical supervisor.
3. To monitor the installation power factor and other power quality parameters at desired level, to report the deviations if any and take necessary corrective actions by repairing of APFC Panel Boards.
4. To attend any fault such as leakage in transformer, fault in VCB, ACB and in any power distribution panel and rectify the same.
5. To maintain all the documentation i.e. Power failure register, Hourly meter readings register, Monthly meters reading register, Preventive maintenance register, Breakdown maintenance register, Accident report register, Attendance register & Shift duty register of the operators, Record keeping of relay & other equipment testing and BDV testing of transformer oil, New Lightning Arrester Register etc. These documents shall be verified periodically by the Engineer in charge of IGMK.
6. To follow IGMK's Standard Operating Procedures regarding O&M of Substations, Safety & Security etc. and also to comply with IE Rules, CEA Rules and observations/shortfalls pointed out by the Electrical Inspector during the periodic inspection/safety audit.

* All the required toolset shall be provided by the firm.

Insulated Tool Kit

Ratchet and spanner tools: 1 Lot

Clamp Meter: 7 Nos.

Earth Tester: 2 Nos.

Insulation Resistance Tester (Megger): 2 Nos.

Electrical Hand Tools

Hydraulic Cable Crimping Tools: 1 Nos

Torque Wrench Set: 2 Nos.

Battery Operated Drilling Machine: 1 No.

Portable Work Lights: 10 Nos.

PPE KITS: 10 set

* PPE Kits: Insulated Rubber Hand Gloves of suitable ratings, Safety Shoes to each operator & supervisor, Helmets etc.

* Consumables to be included in the scope of the successful bidder.

Cleaning Cloth

Emery Paper

Contact Cleaner Spray

WD-40 / Lubricating Spray

Grease

Cable Ties

PVC Insulation Tape

Ferrules

Marker Pens

Nuts, Bolts & Washers (Minor Quantity)

Cleaning Materials

Silica Gel : As on when required for replacement

Cotton Waste

Transformer oil top-up : Up to 100 L as on when required (Grade shall be approved by IGMK electrical supervisor).

Indication lamp as on required basis.

INVENTORY OF THE EQUIPMENT'S & SWITCHGEARS INSTALLED:

1. Transformers

Location: Main Substation

Ratings: 800 KVA (6.6/0.433 KV)

Quantity: 04 Nos.

Location: Rolling Substation

Ratings: 1600 KVA (6.6/0.433 KV)

Quantity: 01 Nos.

Location: Mint Colony Substation

Ratings: 250 KVA & 300 KVA (6.6/0.433 KV)

Quantity: 02 Nos.

2. Vacuum Circuit Breakers (VCB)

Location: CESC Switch House

Ratings: 800 A (11 KV)

Quantity: 01 Nos.

Location: New HT Switch House

Ratings: 800 A (11 KV)

Quantity: 04 Nos.

Location: Main Substation.

Ratings: 800 A (11 KV)

Quantity: 07 Nos.

Location: Rolling Substation

Ratings: 800 A (11 KV)

Quantity: 02 Nos.

3. Air Circuit Breaker (ACB)

Location: Rolling Substation

Ratings: 1250 A (415 V)

Quantity: 06 Nos.

Location: Main Substation

Ratings: 1250 A (415 V)

Quantity: 08 Nos.

4. Moulded Case Circuit Breakers (MCCB)

Location: Main Substation

Ratings: 630A MCCB

Quantity: 02 Nos.

600A MCCB

07 Nos.

400A MCCB

12 Nos.

200A MCCB

24 Nos.

100A MCCB

15 Nos.

63A MCCB

28 Nos.

Location: Rolling Substation

Ratings: 1000A MCCB

Quantity: 03 Nos.

600A MCCB

09 Nos.

400A MCCB

06 Nos.

200A MCCB

18 Nos.

100A MCCB

07 Nos.

5. Capacitor Bank

Location: Main Substation

Ratings: (250*3) KVAR

Quantity: 09 Nos.

300 KVAR (APFC panel)

1 Set

Location: Rolling Substation

Ratings: 1150 KVAR

Quantity: 08 Nos.

6. Oil Circuit Breaker (OCB)

Location: Main Substation

Ratings: 415 V/200A

Quantity: 11 Nos.

7. Diesel Generator Set (DG)

Location: DG Room

Ratings: 320 KVA

Quantity: 01 Nos.

Operation and maintenance of the above list is primarily covered in this contract. But any new components may also be covered as per intimation of IGMK.

Other Terms and conditions (Technical):

1. The interested bidder(s) must be holding a valid Electrical Contractor's License for HT & LT work. And would have possession of a valid supervisor's certificate of competency on parts 1,2,5,12 (or higher) as per IE rules or National supervisor's certificate of competency. The attested copy of the same must be enclosed as a documentary proof.
2. Interested bidder(s) may visit the site, before submission of the bid on any working day with prior intimation, to understand scope of work and status of the installation.
3. The successful bidder will have to coordinate with their deputed operators/supervisor on all days for smooth operational functions and maintenance activities at all sites and must attend emergency situations as and when required/felt essential.
4. The successful bidder had to follow & comply with all statutory rules related to the service and IGMK shall not be responsible for any breach of such rules.
5. The switch board operators shall be physically fit to execute the works involved. Their deployment in the substation will be shift wise or as required during breakdown/emergency but residential type deployment is not permissible.
6. IGMK being a security organization, the latest police verification reports, in respect of all the persons to be deployed under this contract, will be required compulsorily for issuing of entry permission & gate pass by CISF authorities.
7. Merely, 100 % attendance criteria will not be sufficient to claim the 100% payment by the bidder but it will also be linked with the monthly performance grading as below: -

Performance grading & % age deduction applicable.

Performance Grading "A" (score above 90) : No deduction from the due amount of that month

Performance Grading "B" (score 80-90) : 10 % deduction from the due amount of that month

Performance Grading "C"(score below 80): 20 % deduction from the due amount of that month

The monthly performance grading will be jointly decided by a three- member committee consisting of one representative of the bidder and two representatives of the user section based on breakdown hours minimized, emergency services provided, periodic maintenance tasks executed, neatness & cleanliness maintained, documentation maintained etc.

In case of difference of opinion between the committee members then the decision of Head of user section will be final and binding on the bidder and the committee members.

The wearing of uniform and electrician's safety shoes along with other safety gadgets (PPEs) by the operators deputed in CESC Switch House & other substations will be compulsory and the same shall be issued by the successful bidder.

8. It shall be the whole & sole responsibility of the successful bidder to take care of the safety of their operators and property of the IGMK. In case of an accident of any type, the damages/loss to the operators of the firm as well as to the property of IGMK shall be the liability of the firm and IGMK will not be responsible. The appropriate compensation as finalized by IGMK towards loss of IGMK's property will be recoverable from the successful bidder.

9. The firm's personnel shall maintain and update all register and records to the satisfaction of officials of the user section.

10. In case of emergency breakdown, an appropriate action will be taken by the firm and same will be immediately reported to IGMK Engineers. However, the firm shall not execute, any major work having additional financial implication, without prior permission of IGMK.

11. The operators will have to attend the breakdown and failures of the equipment's on priority basis even occurring on Sundays and Holidays at all the times so that installation shall be healthy at all the time.

12. The bidder shall be in position to undertake any electrical work pertaining to servicing of 6.6 KV CESC Switch House & other substations, which will be asked to execute separately.

13. On expiry of the awarded contract & if fresh contract is not finalized till expiry of ongoing contract, then the ongoing contract in existence will be extended for further period as per provision of option clause given in SPMCIL Procurement Manual.

ANNEXURE-II

GeM Bid Document No. :dated.
(To be submitted on the letter head of the bidder)

DECLARATION

We do hereby declare that,

1. We have not been blacklisted/ debarred by BNPMIPL/BRBNMPL/SPMCIL or any Govt. Departments for participation in tenders. The information provided above is correct and true to the best of my knowledge and belief.
2. We do hereby declare that we have read and understood all terms and conditions of tender document including Technical Specification, Quality Control Criteria, Buyer added bid specific ATC and confirm to abide to those conditions without any counter conditions.
3. "We are accepting all the terms and conditions of the GeM tender document unconditionally without any deviations"
4. We do accept all the terms and conditions of GIT & GCC link given in buyer added bid specific ATC without any deviation.

Signature

Name

Designation

Date

Stamp of the Organization

Annexure-III

IMPORTANT

Before submission of Tender, please fill up & submit the following points in your company letter head duly sealed & signed.

We have submitted following documents:

1. Entire GeM Bid document duly sealed & signed every page (including Annexure I, Annexure II & documents as per Annexure III duly filled sealed and signed)
2. Proof of EMD (scanned copy) as applicable or any exemption certificate
3. Documentary evidence towards PAN & GST Registration Certificate duly sealed and signed.
4. Documentary/undertaking against Make in India Status i.e: being a Class I/Class II Supplier with details of Percentage
5. The firms participating as MSE/NSIC/DIC/Start-up India Campaign, needs to enclose certificates containing validity.
6. If participating as MSME, then please mention Category of MSME Firm: SC/ST/GEN. Owner of the company Male/Female.
7. Copies of Purchase Orders & their Completion Certificates for Past Experience.
8. Relevant Documents (i.e: details of equipment and manufacturing facilities, engineers/managers details, number of skilled labors available) for Capability
9. Audited Balance sheet for F.Y 2022-23, 2023-24 & 2024-25 for Financial Standing.
10. We have quoted price only in Price Bid and not in Techno-commercial Bid.

PRICE SCHEDULE

Non-Comprehensive Operation and Maintenance (O&M) of CESC Switch House, New Switch House, Rolling Substation, Main Substation, DG Set, and Mint Colony Substation

(Price to be quoted as per Annexure-I Scope of Work, inclusive of all, complete in all respect)

Quantity: 12 Activity Unit

Basic Price/ 1 Activity Unit :

Other Charges (If any) :

GST/ 1 Activity Unit :

Total Price including all for 1 Activity Unit on FOR, IGM, Kolkata basis at India Government Mint, Kolkata:

Total Price including all for 1 Activity Unit on FOR, IGM, Kolkata basis at India Government Mint, Kolkata in **words**:

Grand Total Price including all for 12 Activity Unit on FOR, IGM, Kolkata basis at India Government Mint, Kolkata:

Grand Total Price including all for 12 Activity Unit on FOR, IGM, Kolkata basis at India Government Mint, Kolkata in **words**:

Abbreviation "FOR" Free on Rail(i.e: Landed cost to the India Govt. Mint, Kolkata inclusive of all taxes & duties), "IGM" India Government Mint.

NOTE :

1. L1 firm will be declared from valid offers only those who submitted offer as per specification & as per all terms & condition of the tender. If there is any deviation in specification & if the offer is not found as per terms & condition of the tender, their offer will be treated as invalid/unresponsive offer.

2. Price to be mentioned only in price bid not in Techno commercial bid or any other place. If it is mentioned any other part other than price bid, the offer will be rejected.